

SHELTON ECONOMIC DEVELOPMENT CORPORATION

SPECIAL MEETING

APRIL 6, 2011

8:00 AM

A G E N D A

Location: 475 Howe Avenue, Suite 202, Shelton, Connecticut

Type of Meeting: Special Meeting

Meeting Facilitator: Chairman Kenneth Schaible

Invitees: SEDC Executive Committee Members

- I. Call to order
- II. Roll Call
- III. Approval of Minutes: March 1, 2011 Special Meeting
- IV. Finance Report
 - a. February financials (distribution only)
 - b. Audit status
- V. River Walk Extension
 - a. Public Meeting
 - b. Right of Way Update
- VI. Approval of work associated with Derby Shelton Rotary Pavilion and former BF Goodrich site (environmental services).
- VII. Review, discussion, and action (including approval) on updated SEDC Personnel Plan. This includes possible Executive Session (s) if questions specific to individual employees requires that the Employee be invited for matters specific to their employment.
- VIII. Adjournment

EXECUTIVE BOARD

Special Monthly Meeting

**Wednesday, April 6, 2011
8:00 AM**

The Executive Board of the Shelton Economic Development Corporation held a Special meeting on Wednesday April 6, 2011, at 8:00 AM at the offices of the Shelton Economic Development Corporation. The meeting was called to order by Chairman Schaible at 8:04 AM.

A quorum was reached with the following Executive Committee members in attendance:

Fred Ruggio
David Grant
Kenneth Schaible
Ruth Parkins
Norman Santa
Bill Partington
Jim Cosgrove
Patrick Carey
Michelle Kawaultzski

Also attending:

James E. Ryan, SEDC President
Richard Widomski, Resident

Approval of Minutes:

The March 1, 2011 special meeting minutes were approved unanimously.
(NS/MK)

Financial: Mr. Ryan reported the following:

1. February Financials were distributed.
2. Audit in final stages

The Finance report was accepted unanimously. (FR/NS)

The next order of business was an update on the Riverwalk Extension. Mr. Ryan reported the following:

1. A public meeting, required by CT DOT, is being scheduled for April 28, 2011. Details to follow.
2. The development of a Right of Way plan is in progress.

The next order of business was approval of work associated with the Rotary Pavilion. Mr. Ryan reported the following:

1. A Contract amendment has been requested for AECOM related to work that CT DEP will be requiring related to the construction phase of this project.
2. Minor work performed by the LEP will be charged to the SEDC Technical assistance annual budget.

The next order of business was a continuing discussion of the proposed update of the SEDC personnel plan. Mr. Ryan detailed changes previously discussed and now reflected in the updated draft. After due discussion and consideration the Executive Committee requested that the President set up a meeting with Ned Miller to discuss the subject of long term disability coverage.

Adjournment:

The meeting adjourned at 9:14 AM. (MK/NS)