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**EXECUTIVE BOARD**

Special Meeting

**Tuesday, December 14, 2010  
8:00 AM**

The Executive Board of the Shelton Economic Development Corporation held a special meeting on Tuesday, December 14, 2010 at 8:00 AM at Brownson Country Club, Shelton, CT. The meeting was called to order by Vice Chairman Grant at 8:03 AM.

A quorum was reached with the following Executive Committee members in attendance:

Marty Coughlin  
Ruth Parkins  
Patrick Carey  
David Grant  
Fred Ruggio  
Bill Partington  
Michelle Kawalautzki

*Also attending:*

James E. Ryan, SEDC President

**Approval of Minutes:**

**A motion** was made to approve the November 9, 2010 Meeting Minutes of the Executive Board. (MC/MK) Motion passed unanimously.

The next order of the business was to consider and act on all matters concerning an amendment of the agreement between the SEDC and AECOM for services to be provided at the Rolfite site under the VCOG grant and City funding.

The work includes:

1. Mobilization and setup
2. Boiler house
3. Annex building abatement, demolition, and removal
4. Contaminated soil excavation from the former floor drain vault
5. Compliance activities.

Mr. Ryan explained that the work would be phased to help avoid potential overruns based on unknown conditions. The amendment was for a total of

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\$186,000.00 dollars which would bring the total contract to \$206,000.00. AECOM would be responsible for compliance with all funders' requirements such as but not limited to Davis Bacon wage rates and MBE/WBD participation.

After due discussion and consideration a motion was made by Ruth Parkins and seconded by Martin Coughlin to approve the amendments as presented and to authorize the President/CEO to execute the amendment. The vote in favor was unanimous. Motion passed unanimously.

The meeting then adjourned at 8:16 AM. Motion passed unanimously. (PC/FR)